

# Collaboration & Communication Committee

**Purpose of this committee:** to ensure that collaboration and communication is at the forefront of our efforts.

## **Next Meeting:**

Wednesday, Oct. 26, 2016  
7:00 am – 7:45 am  
District Conference Room

## **Meeting Agenda:**

**Roll Call:** Julie Kuball, April Bailey, Jen Tilford, Jeanie Rucker, Tammy Betterman, Cindy Palm, Tammy Berg-Beniak, Chloe Cropsey, Cindy Hansen, Larissa Kabat, Kelly Ganrud, Traci Bauer, Carmen Garness, Julie Horkey

### **Suggestion Boxes**

Who would like to be in charge of them? (Abbie and Dawn did this last year--would you like to continue?)

- \*Looking for suggestion box for the 5-12 site.
- Make three new suggestion boxes

Last year’s comments from May (any progress?):

- \*More phy-ed time
- \*More playground equipment-PTO is working on this-still working on this
- \*Need for recycling bins for plastics and glass bottles- Tammy bringing this to cabinet meeting
- \*Acknowledging comments being made to let community know we are looking at them.

September suggestion box comments:

Sept 2016	<b>Better Brew</b>	Open Campus Lunch	
		Free periods	
	<b>Pre K-4</b>	Get better food	Mackenzie

		Make better people to be nice	
		get a better playground	Allison
	5-12	<i>No comment box at this time</i>	
	Rachel D's	Make more cheeseburgers	

**Internal Survey (this goes to staff)**

Last year Larissa did the editing/updating of the survey. Would anyone like to take this over?  
This gets sent out at the beginning of October (Tammy?)

\*Agenda item for next month-looking at the survey given in the past to send out to staff this year

**Board Meeting/CCC Presentation**

Last year Julie and Larissa did the fall and Margie and Julie did the spring meetings.

Dates we present this year and who will volunteer?  
November 10th (6:00)-Traci Bauer and Jen  
May 11th (6:00)- Chloe? And Tammy Betterman

**District Newsletter Article for CCC**

Since we don't have this anymore, what would we like to post on the website (Jeanie currently posts the minutes)?

Last year a sub-communication committee was formed and it was decided that the elementary's Monday message sent out by Kara was a good model to follow. Jen Tilford should be acknowledged for the work that she is doing to create separate weekly emails for 5-8 and 9-12.

Should this committee use Facebook?  
\*Look into posting some of the things the committee has done based on comments made through suggestion boxes

\*Begin to think about doing in person listening posts with community members to bring questions and suggestions.  
-each month have a different theme and locations  
-Have an administrator and teacher there

Meeting Times

October-Chamber Meeting, Tammy will present to them and get additional places to meet  
November-at the high school (play)  
December-elementary (Breakfast with Santa)  
Better Brew  
Nursing Home

### **Branding Brainstorming--this was a discussion at the May agenda, so further discussion or progress to share?**

Creating an identity and logo to be placed around the school and community, so when people see it they think of Pine Island Schools.

\*Official font-not too blocky, discussed the font used on the Panther posters in the conference room

\*Logo-change the P in panthers to a panther head possibly

-The board has adopted an official logo

### **Mentor Program Feedback--can this be cut or is it still a discussion topic?**

Update and review of the program and suggested changes. Is anyone involved in this currently?

\*Bring in programs every month to discuss the progress they are making

### **Goals we need to accomplish this year and create a timeline for each**

What do we need to do each month to accomplish the tasks for our committee?

We need to look at the District's current goal:

CPT

Mentor/Mentee

Website

PBIS

Building usage

### **New Agenda Items**